

# **SHAHEED BHAGAT SINGH STATE TECHNICAL, CAMPUS, FERZEPUR**

**Dated:** \_\_\_\_/\_\_\_\_, 20\_\_\_\_

**Ref.:** SBS/FZR/ \_\_\_\_\_

**The Dean /Controller of (Examination)**  
Punjab Technical University Jalandhar,

**Subject: Issuing of Transcripts –Regarding**

**Respected Sir,**

With due respect it is stated that the undersigned has cleared all the subjects (theory & practical) from 1<sup>st</sup> Sem. / 3<sup>rd</sup> Sem. to 8<sup>th</sup> Sem. I have also been issued the Degree certificate. All the attested copies of DMC's and degree certificate have been enclosed herewith. My personal and academic details are given below:--

1. Name: \_\_\_\_\_ 2. Father's Name:-- \_\_\_\_\_  
3. Univ. Roll No.: \_\_\_\_\_ 4. Branch: \_\_\_\_\_  
5. Batch: \_\_\_\_\_ 6. Passing Session: May / Dec., 200\_\_\_\_

Sem.	Marks Obtained	Max. Marks	% age	Passing Session
I				
II				
III				
IV				
V				
VI				
VII				
VII				
<b>Total</b>				

I had already cleared my No-Due's and submitted my Identity Card issued by the college. I hereby declare that all the above said facts/statements are true and I will be personally responsible for any kind of misinformation.

You are requested to issue me \_\_\_\_\_ set(s) of transcript for seeking admission in \_\_\_\_\_  
\_\_\_\_\_ University.

**(Signature of Student)**

Name: \_\_\_\_\_

Personal and Academic information of the student concerned have been verified. The student has cleared No-Due's and submitted the Identity Card.

**(Deptt. Clerk)**

**(Signature of the HOD with seal)**

**Forwarded to the Dean (Exams), PTU, Jal., for further n.a. please.**

**(Dean Academics)**

**Encl.:** \_\_ Attested copies of DMC's and Results